

**ASSOCIATION OF LANDOWNERS OF PORT ROYAL PLANTATION, INC.
PLANS APPROVAL BOARD**

APPLICATION FOR VARIANCE

Instructions: Please TYPE or PRINT legibly. Attach additional sheets if needed.

Property Owner: _____ Phone # _____

Address: _____

Property Address: (Legal) _____

(Street) _____

All aspects of the following criteria must be met in order for The Plans Approval Board of Port Royal Plantation (PAB) to consider granting variances from the building guidelines as stated in the *Plans Approval Board Guidelines and Procedures*:

1. Strict enforcement of the building guidelines would result in an undue burden on applicant's land which is unique to applicant's land and is generally not shared by other properties in the vicinity (what is unique about your property that requires a variance?).
2. Granting the variance would not result in significant impairment of the value of surrounding properties (affect on drainage, views, architecture of neighborhood).
3. The hardship to the property was not imposed by the applicant (did you do something to your property which prevents compliance with building requirements?).
4. The spirit and intent of the guidelines would not be offended by the granting of the variance.

State the variance requested and building guidelines affected (only one request per page; each request must be presented separately).

Detail on the reverse side how the requested variance meets each criteria as set forth in the four items stated above. Be specific as to how the request for a variance meets each requirement (ex. (1) a variance of 2 feet from the northern boundary is being requested because a "historic tree" is on the edge of the building footprint and would improve the looks of the property if not removed).

1. _____

2. _____

3. _____

4. _____

Owner/Applicant hereby acknowledges receiving and reading the variance criteria and procedures set forth in the Port Royal Plantation Plans Approval Board's Guidelines and Procedures.

Owner/Applicant

Date